

DERBYSHIRE AGRICULTURAL & HORTICULTURAL SOCIETY

**133rd  
Derbyshire County Show**

SUNDAY 24<sup>th</sup> JUNE 2012  
ELVASTON, NEAR DERBY



APPLICATION FOR TRADE SPACE

**FOOD HALL**

CLOSING DATE FOR APPLICATIONS: 28<sup>th</sup> APRIL 2012

FOOD HALL ENQUIRIES  
MRS H BALEN 01332 862371  
GENERAL SHOW ENQUIRIES: 01332 793068  
[www.derbyshirecountyshow.org.uk](http://www.derbyshirecountyshow.org.uk)

# CONDITIONS OF ENTRY

## TICKETS

Two free admission tickets per application will be issued. Additional tickets for bona fide use of exhibitors may be purchased at the preferential rate of £6.50 each.

## CANCELLATION

Where trade space in the Food Hall is granted and then cancelled by the exhibitor, fees are not refundable.

## INSURANCE

Insurance is the responsibility of the individual exhibitors; therefore the Society shall not accept responsibility for loss or damage howsoever caused. Exhibitors are requested to ensure that they have public liability insurance cover of at least £2 million. **Please enclose copy of Certificate.**

## RISK ASSESSMENTS

Please note that the Society requires a copy of your documentation in respect of both a RISK ASSESSMENT AND FIRE RISK ASSESSMENT. A form is available on our website – [www.derbyshirecountyshow.org.uk](http://www.derbyshirecountyshow.org.uk). Please ensure a copy is forwarded with the application form. **ALL EXHIBITORS ARE REQUIRED TO SUPPLY A SUITABLE FIRE EXTINGUISHER.**

## SITING

Siting shall be allotted by the Show Officers. All allotted sites must be accepted by the exhibitor and are not transferable

Sites may not be transferred and no Exhibitor shall sub-let or exchange or part with the possession of the site allocated to them without the consent of the Society.

## ADMISSION OF EXHIBITORS' VEHICLES AND EXHIBITS

Where possible, all exhibitors should be on the Showground and all trade stands set up on the day prior to the actual Show. Exhibitors' vehicles will be permitted to enter the Showground to deliver goods to their stands on the day of the Show between 6.00am and 8.00am. Food Hall exhibitors will be issued ONE Showground parking permit per stand. **All other vehicles must be removed to the Exhibitors Car Park before 8.00am.** Additional Exhibitors' car park passes are available on application, free of charge.

For Health and Safety reasons, we are unable to allow Exhibitors' vehicles to drive around the Showground after 9.00 am. Vehicles arriving after this time will be directed to a specially designated parking area.

**Security Officers have orders that no vehicles, other than those carrying livestock, shall be admitted to the Showground between 10.00 pm on Saturday 23rd June and 6.00 am on Sunday 24th June. The Showground will be closed and secured. Kindly ensure that you arrive within your allotted time.**

## LITTER

It is the responsibility of exhibitors to control and remove litter directly accruing from their trade area. Skips shall be provided on the Showground, please do not fill the litterbins with packaging. **Litter not so removed by exhibitors shall result in the cost of such removal being recoverable from the offending exhibitor. Exhibitors who leave unacceptable amounts of litter will not be invited to attend any shows in the future.**

## ANNOYANCE

The selling of goods by auction, shouting or other behaviour deemed to be annoying to visitors or exhibitors, is strictly forbidden. Exhibitors infringing this regulation are liable to have themselves and their goods ordered out of/or removed from the Showground.

**ELECTRICITY**

A 240-volt electricity supply shall be available at a cost of £25 for exhibitors use and **should be ordered on the attached application form**. The Society shall not provide any adapters or extension cables, it is the responsibility of each exhibitor to provide their own.

**APPLICATION**

Trade space shall only be dealt with on a prepaid basis. Applications will not be accepted unless accompanied by the appropriate fees. The Council of the Society reserves the right to refuse any entry for any classification of trade exhibit, without any reason being given. Any application not accepted will be returned with any fees paid (in full). Correspondence will not be entered into with regard to non-acceptance.

**BRIEF DESCRIPTION OF PRODUCTS FOR SALE/DISPLAY**

Would you kindly give a brief description of your product/s.

Would you also use this space to advise of any special requirements you may have.

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**DUE TO COMPETITION WITH OUTSIDE FOOD TRADERS, WHO HAVE ENTERED INTO A CONTRACT WITH US FOR SOLE FOOD RIGHTS, IT IS NO LONGER POSSIBLE TO ACCEPT BOOKINGS FROM RETAILERS WHO WISH TO USE THEIR SPACE SOLELY FOR THE SALE OF FOOD COOKED ON THE PREMISES FOR THE DURATION OF THE SHOW.**

**DUE TO CONTRACTUAL COMMITMENTS WE ARE UNABLE TO ACCEPT ANY APPLICATIONS FOR STANDS FROM EXHIBITORS SELLING OR GIVING AWAY SAMPLES OF ICE CREAM OR ICE CREAM PRODUCTS.**

**THE PRESENTATION OF FOOD SAMPLES IN ORDER TO PROMOTE THE SALE OF PRE-PREPARED PRODUCTS IS ACCEPTABLE**

**APPLICATION FORM ON REVERSE**

**APPLICATION FOR TRADE SPACE - FOOD HALL  
DERBYSHIRE COUNTY SHOW - SUNDAY 24th JUNE 2012**

**NAME OF EXHIBITOR** .....

**ADDRESS** .....

.....

**TELEPHONE NUMBERS** .....

**E-MAIL ADDRESS** .....

**NATURE OF BUSINESS** .....

The signing of this entry form indicates your consent for your details to be published in our programme and catalogues.

**I/We have read and agree to abide by all of the conditions of entry.**

SIGNED..... PRINT NAME.....

POSITION.....DATE.....

STAND SIZE REQUIRED    7FT X 7FT    ..... @ £45.00    £  
(Includes 1 trestle table and 2 chairs)

14FT X 7FT    ..... @ £80.00    £  
(includes 2 trestle tables and 2 chairs)

**YOU MUST PROVIDE YOUR OWN TABLE COVERING.  
GAS BOTTLES/COOKING EQUIPMENT IS NOT PROVIDED FOR THE PREPARATION OF FOOD.  
PLEASE NOTE CONDITION ON PREVIOUS PAGE IN REGARD TO THE SALE OF FOOD**

**ELECTRICAL SUPPLY**    Tick if required        @ £25.00    £

No.    .....    Admission Tickets (Additional only)    @ £6.50 ea.    £

No.    .....    Exhibitors Car Park Passes    No charge

Membership @ £20.00 (including VAT at current rate) is available to all Exhibitors, and this shall allow full facilities as accorded to Members    £

**Please Note:** Trade Stand Space is not subject to VAT    Total    £

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Cheques should be made payable to **Derbyshire Agricultural & Horticultural Society** and be sent with this form to:

Mrs H. Balen, Derby Hills House Farm, Melbourne, Derbyshire. DE73 8DH.  
01332 862371

If you require a receipt, please tick this box  and enclose a S.A.E.  
**POST DATED CHEQUES WILL NOT BE ACCEPTED**  
**A CHARGE OF £10 WILL BE MADE FOR ALL DISHONoured CHEQUES**